

Youth Protection Training Procedure

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This procedure will walk you through the steps necessary to complete the online Youth Protection training, and have it applied to your BSA registration. Before you begin, you will need to have your email address handy. If you have already been registered with the BSA, you will also need your **Member ID**. If you have not yet been registered with the BSA, a Member ID will be assigned you when you do register, and this training will be applied toward your registration.

Note: you must have an **email address**, so that when **MyScouting** emails you a confirmation, you can reply through that email address and conclude your registration and continue your training.

Start Here

1. Get on the web and go to myscouting.org
2. If you DO have a **MyScouting** account and you know your user name and password, proceed to **Take The Training** below; otherwise, go to **For Those Who Do Not Have a *MyScouting* Account**

For Those Who Do Not Have a *MyScouting* Account

1. Click **Create an account** under **New to MyScouting?**
2. Enter a user name of your choosing and click **Check User Name Availability**
Note: You will need to remember this user name two years from now, when your training is about to expire.
3. Once the page displays **User Name is available!**, click **Next**
4. If you do not have a Member ID or do not know yours, go to step 8
5. Select **I know my member ID**
6. Under **Get Member ID** click the drop-down list and select **Utah National Parks - Orem, UT -#591**
7. Enter your Member ID and go to step 9
8. Select **I am new and don't know my member ID, or I am not a member**
9. Click **Next**
10. Enter all required information, and select **I accept these Terms & Conditions**
11. Enter the case-sensitive Verification Image code and click **Create User**
12. Select two security questions, provide their answers, and click **OK**
13. Check your email for one whose subject is **MyScouting Account Created**
14. Click on the link provided in the email
15. Enter and confirm your password for your newly created **MyScouting** account, then click **Create Password**
16. Click **Continue** and proceed to **Take The Training** below

Take The Training

1. Sign in to myscouting.org with your user name and password
2. In the left nav (gray column on the left) click E-Learning
3. Four tabs should appear near the bottom; click the **General** tab if it is not already in the forefront
4. Next to **Youth Protection Training** click [Take Course](#)
5. When the training concludes, click **Next**
6. When you reach the page that asks you to **Download Reporting Requirements**, just click **Next**
7. Click **Next** to take the quiz
8. At the end of the quiz, enter your name and unit number, which is **928**, and click **Print Certificate**
9. Click **Next**
10. If you **DO NOT** have a Venture Scout calling (work with the Priests as part of your calling, such as Young Men President, Priest Quorum Advisor, COR, Bishop, etc.), skip to step 15.
11. Go back to the four tabs on the E-Learning page and click **Venturing**
12. Next to **Youth Protection Training – Venturing Version** click [Take Course](#)
13. Follow the same steps as above to take the quiz.
14. Be sure to print the Venturing training certificate as well.
15. Submit the printed certificate with your **Adult Application** registration to Noji Ratzlaff

Credit Your Account

1. If you do not know your Member ID, or if you do not have one yet, skip this section until you have one.
2. While logged onto **MyScouting**, on the left nav of the home page, click **Update My Profile**
3. Under **Membership Info** click the drop-down list and select **Utah National Parks - Orem, UT -#591** if it is not already listed
4. Enter your Member ID and click **Add**
5. If you did everything correctly, you should see **Member ID successfully associated**
6. On the left nav, click **Training Validation** to see that your training got recorded properly