UVARC New Ham Net Control Script

This script is a recommendation, not a strict standard

Ten minutes before:

"This is <name> for the Utah Valley Amateur Radio Club New Ham Net. For those monitoring this repeater, we'll be holding our weekly net, starting in about ten minutes. This is <call sign> standing by."

Five minutes before:

"This is <name> for the UVARC New Ham Net. For your information, any licensed ham is welcome to check into this net, but it's specifically formatted for those who are relatively new to ham radio in some way. This is <call sign> standing by."

Start time:

"QST QST QST. This is <call sign> calling for the Utah Valley Amateur Radio Club New Ham Net. Good evening and welcome to all participants and listeners. I'm _____, Net Control, and _____ _____ is Assistant Net Control, for tonight. This is a net for new hams. You're welcome to join our net if you feel like you fit that description in some way."

> *Pause two seconds <*

"When I ask for people to check in, go ahead and transmit your call sign. If I don't hear it good enough, I might ask you to repeat it phonetically. If you'd like to only check in, and then leave the net before we proceed with our program, just ask for an ***early out*** and you'll be cleared for sign-off at the end of our check-ins. If you have an appropriate announcement that you'd like to make, please state that you have ***traffic*** for the net. Please stand by."

> *Pause six seconds <*

"Let's go ahead and take your check-ins, from anybody anywhere. If you don't hear your call sign repeated back to you, or if you double with somebody, please wait a few seconds and re-transmit. Go ahead and check in now."

> *Pause for check-ins, acknowledging the call signs and traffic, ask for corrections <*

"Acknowledging <call sign> and <call sign> (for example). Any additions or corrections, please call now."

> *Pause for more check-ins <*

"Hearing no more, those who have asked for an ***early out*** may now leave the net. For the rest, let's move on. After a brief greeting, we'll have a short training moment by _____. I'll give late-comers a chance to check in. Then, I'll go back over the check-ins and ask if you have anything you'd like to share with the net. Finally, we'll open the net to anybody who has questions or comments. This is <call sign>."

"Let's go ahead and invite _____ to present tonight's training item. Go ahead, _____."

> *Pause to allow _____ time to present the training item <*

"Thanks, _____, for that insight. To come up to speed, we feel it's important for all new hams in our valley to have the opportunity to act as Net Control and present training items on this net. If you'd like to take a turn doing either of these, please let Noji know, and he'll give you a copy of the script and anything else you might need. I'll stand by following the net for a few minutes, in case you'd like to volunteer."

(Only if there is any traffic:)
     "We'll now hear out the traffic. Please, _____, go ahead with your traffic."

> *Pause for the traffic <*

     "Thank you, _____, for that information."

> *Pause two seconds <*

"We'll now take any late, missed, new, or visiting check-ins for this net. Go ahead and call now if you haven't already checked in."

> *Pause for check-ins, acknowledging the call signs and traffic, ask for corrections <*

"Let's go back over the check-ins, and give you an opportunity to share anything you want with the net. If you don't have anything, just say *Pass*, and I'll go on to the next check-in on the list."

> *Pause six seconds <*

"At this point let's open the net as a roundtable to anybody, if you'd like to ask questions or make comments as they relate to the net, amateur radio in general, or any other appropriate topic. If you do, feel free to call now."

> *Pause six seconds; entertain questions or acknowledge comments as needed <*

"Hearing no more, let's go ahead and bring tonight's net to a close. Thanks to all of you for your time and participation. 7-3 to everybody, for signing on to the Utah Valley Amateur Radio Club New Ham Net. We're closing at ____, returning this repeater to normal use. Good night to everybody, and until next time, have a great week. This is `<call sign>`."