

# Utah Valley Amateur Radio Club (UVARC)

## Election Rules and Committee Regulations

### 1.0 Election Committee

- I. Election Committee will consist of one to two persons that are members of UVARC.
- II. Election Rules and Committee Regulations must be approved by all UVARC Board Members.
  - A. Majority rules for votes among board members.
  - B. Board members do not have to be in person to vote. Matters may be voted on via email or text or by voice.
- III. Election committee will document all votes and results by the board.
- IV. Election committee members will determine how the election is to be run, in accordance with the Election Rules and Committee Regulations.
  - A. Any changes must be approved by a board majority.
- V. Anybody on the committee must reject any or all nominations to all positions for the next year.
- VI. Committee members will be selected by volunteering for the committee or may be asked by the board to be on the committee.
  - A. Board majority vote is required.

### 2.0 Voting Process

- I. Anyone on the committee is still allowed to vote, but must refuse all nominations for positions, including self nominations.
- II. All second party nominations must be seconded by at least one more, for that nomination to be on the ballot.
  - A. Example: If person A nominated person B for Position X, there must be one more additional person C, to second person A's nomination for B to be on the ballot.
- III. If someone nominates himself for a position, then a second nomination is not needed. They are running.
- IV. All nominees are allowed 3 minutes to speak to the club, to present their position.
  - A. A short Q&A of 2 more minutes will also be allowed.
  - B. Nominees are allowed to "pass" on a presentation and are not required to be present.

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- V. All persons on the ballot, prior to voting are allowed to decline all nominations, including self nominations, which will result of their removal from the ballot.
- VI. If a party (Person A) is nominated for more than one position, which ever position that party has most “second” nominations for, that party will be nominated for that position.
  - A. Example: Person A is nominated to position X by 5 people, and is nominated to position Y by 7 people. Person A will be placed on the ballot for Position Y and all nominations for X will be dismissed.
- VII. If a party is nominated for a different position than their self nomination, that party has the right to decline the non-self nomination, and stay with the position they have nominated for themselves.
- VIII. Nomination Process, starting as of 2017, will be changed as follows:
  - A. The nomination process will be held and finalized during the July meeting.
- IX. At the time of voting:
  - A. Election committee will hand out ballots (paper) for each in attendance to cast their vote.
  - B. Each person voting will need to fill out who they want for each position on the same ballot.
  - C. Those not in attendance will not be allowed to vote unless an absentee ballot has been arranged.
    - 1. Absentee ballots must be arranged with the an election committee member PRIOR to the meeting.
      - a) For the 2016 August Election, there is an exception that will be made. Votes may be made by emailing them early to [kn0ji@arrl.net](mailto:kn0ji@arrl.net) or by text message to 801-368-1865.
    - 2. This may be done electronically, as long as this is able to be recorded.
    - 3. Committee member must bring these recording to the meetings for them to be counted with the rest of the votes.
    - 4. Election Committee member shall write votee name in the voting log to prevent voting more than once.
    - 5. All ballots will be anonymous.
  - D. A final list of names on the ballot will be presented immediately prior to voting.
  - E. Any names not on the final ballot list will be disregarded and not counted.

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- F. Election Committee will count and tally all votes.
- G. All members, including board, presidency, election committee members, and regular members will be allowed one vote and only one vote.
  - 1. A person that has multiple positions, still only gets one vote.
- X. Voting will be held:
  - A. At the usual place of meeting for the Club
  - B. On the First Thursday of August
  - C. Held annually
  - D. Starting at 6:30PM
  - E. Closes at 7:30PM
- XI. Positions to be voted upon:
  - A. President
  - B. Vice President
  - C. Secretary / Treasurer
  - D. Technology Specialist
  - E. Activities / Publicity Coordinator
- XII. Election Committee will provide a ballot box for discrete votes
- XIII. Election Committee will write the member's name down on a "Voted" list, indicating that person has now voted.
- XIV. In the case of a tied vote:
  - A. The election committee will collect ballots from a second vote cast by the board members.
    - 1. In the event of a second tie, the current President of the club will make the final decision.
    - 2. If the current President is part of the tie, then the current Vice President shall make the final decision.
    - 3. If both the President and Vice President are involved, then the election committee will accept bribes and quietly fudge the numbers. LOL

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### 3.0 Motions

- I. Any changes to the club will be handled with the voting process during the August Ballot or during a special voting session as deemed necessary by the Board, during a club meeting.
- II. All motions should be made the month previous and voted on the following month
- III. In order for a motion to be on the ballot, a minimum of 10 signatures must be collected in order for the club to vote on the motion.
  - A. If there is a unanimous vote on the motion by the board, then no vote is needed and the motion is filed.

### Definitions

- **Party:** person running for a position
- **UVARC:** Utah Valley Amateur Radio Club
- **Nominee:** Somebody who has been nominated by another, or has nominated themselves. This now makes them a Party.
- **Election Committee:** Those running the election
- **3rd Party Nomination:** These are non-self nominations, by a 3rd person.
- **Ballot:** A paper on which a member can cast a vote
- **Board:** The Founders of the club and the Presidency
- **Presidency:** Those elected to run the club
- **Motion:** A proposal or change that one of the members would like to make to the group, and to be voted upon.
- **Example:** This is not a rule or regulation, but is to serve as an example of how to interpret the parent rule by example.